

How To Use Individual Search

First Step: Click on **Membership** at the top of the home page.

Click on **Individual Search** along left-hand side of the page.

Login Username and Password are not required.

Searching: You can enter data in one or more fields (i.e., Last Name and State / Province) and then click **Search for Members**.

Results: You will be provided with a list of member names matching your search criteria.

If you want contact information for any member on the list, click that individual's name. The information will be displayed.

The screenshot shows the OGR website's search interface. At the top, there is a navigation menu with links for OGR Resources, Membership, News & Media Information, Programs & Events, and Contacts. Below the menu is a search bar with the text "Key Word Search" and a "GO" button. The main content area is titled "Please Enter Search Criteria:" and contains several input fields: "Last Name:" (text box), "City:" (text box), "State/Province:" (dropdown menu with "Louisiana" selected), and "Country:" (dropdown menu with "-- no selection --" selected). A "Search For Members" button is located below these fields. Below the search criteria, there is a summary of results: "There were 20 records found. 10 records are displayed per page." This is followed by a table of results with columns for "Name", "City", and "State". The table lists 10 members, each with a blue hyperlink to their individual profile. Below the table, there are navigation buttons: "< First", "< Prev", "(1 - 10 of 20 records found)", "Next >", and "Last >".

Name	City	State
Mr. Bert Comardelle	Raceland	Louisiana
Ms. Norma Gardner	Rayne	Louisiana
Mr. Jarrod Gardner	Rayne	Louisiana
Mr. Floyd Giblin	Many	Louisiana
Mr. William E. Hixson	Alexandria	Louisiana
Mr. Lamar Lang	Bastrop	Louisiana
Ms. Susan McKneely	Hammond	Louisiana
Mr. Gerald Melancon	Carencro	Louisiana
Mr. Boyd Mothe Jr.	New Orleans	Louisiana
Mr. Thomas H. Mulhearn III	West Monroe	Louisiana

The screenshot shows the OGR website's individual member profile page for Mr. Lamar Lang. The page is displayed in a Windows Internet Explorer browser window. The profile information is organized into sections: "Address:" (Street: PO Box 17, City/State/Zip: Bastrop, Louisiana 71221, Phone: 318-281-3171, Fax: 318-281-3174), "Organization Name:" (Golden Funeral Home), and "Title:" (blank). Below the profile information, there are navigation buttons: "< First", "< Prev", "(1 - 10 of 20 records found)", "Next >", and "Last >".

Street	City/State/Zip	Phone	Fax
PO Box 17	Bastrop, Louisiana 71221	318-281-3171	318-281-3174

To return to the list of names, click **Close Window**. Continue through this process until you have located the individual desired.

Return to Start: Once you have completed your search, you can click on one of the section links at the top or along the left-hand side of the page.